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# BHARAT BHUSHAN FINANCE & COMMODITY BROKERS LTD.

(Corporate Identity Number : L67120DL1992PLC049038)

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**Ref: BBFCB/BSE/2021-22**

**19<sup>th</sup> August, 2021**

**To,  
BSE Ltd.  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001**

**Scrip Code No.: 511501**  
**ISIN: INE900A01013**

Dear Sirs,

**SUB: ANNUAL GENERAL MEETING (“AGM”) OF THE MEMBERS OF THE  
COMPANY, RECORD DATE/BOOK CLOSURE & CUT OFF DATE**

Pursuant to Regulation 30, 42 and 44 and other applicable provisions of Securities and Exchange Board of India (“SEBI”) (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), we hereby inform as under:

**1. ANNUAL GENERAL MEETING (“AGM”) OF THE MEMBERS OF THE  
COMPANY**

- (a) This is to inform that 29<sup>th</sup> AGM of the Members of the Company is scheduled to be held on Wednesday, 29<sup>th</sup> September, 2021 at 12:00 P.M. Indian Standard Time (“IST”) through video conferencing (VC) or other audio visual means (OAVM), in compliance with all the applicable provisions of the Companies Act, 2013 and the Rules made thereunder (“Act”) and Listing Regulations, read with General Circular No. 14/2020 dated April 08, 2020, General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 05, 2020 and General Circular No. 02/2021 dated January 13, 2021 and other applicable circulars issued by Ministry of Corporate Affairs (“MCA”) and Securities and Exchange Board of India (“relevant circulars”) to transact the business as set out in the notice convening the AGM.
- (b) In compliance with the relevant circulars, the Annual Report for the financial year 2020- 21, comprising the Notice of the AGM and the financial statements for the financial year 2020-21, along with Board's Report, Auditors' Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company/ RTA / Depository Participant(s).

- (c) The details such as manner of (i) registering / updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM will be set out in the Notice of the AGM.

## **2. INTIMATION OF RECORD DATE/BOOK CLOSURE**

Notice is given that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of Companies (Management and Administration) Rules, 2014 and Regulation 42 of Listing Regulations, the register of members and share transfer books of the Company will remain closed from Thursday 23<sup>rd</sup> September, 2021 to Wednesday 29<sup>th</sup> September, 2021 (Both days inclusive) for the purpose of determining the names of the members eligible for dividend on Equity Shares for the financial year ended 31<sup>st</sup> March, 2021, if declared at the ensuing AGM. Final dividend on equity share as recommended by Board would be paid to those eligible members, whose name appears on the Register of members as at the end of the working hours of Wednesday, 22<sup>nd</sup> September, 2021 ("Record date").

## **3. INTIMATION OF CUT OFF DATE**

Notice is also given that Pursuant to Regulation 44 of Listing Regulations and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time, the Remote e-voting period would commence on Sunday 26<sup>th</sup> September 2021 at 09:00 A.M. (IST) and end on Tuesday, 28<sup>th</sup> September, 2021 at 05:00 P.M. (IST) (both days inclusive). Further, the Company has fixed the Wednesday, 22<sup>nd</sup> September, 2021 as the cut-off date for Remote e-voting. Consequently, the same cut-off date of Wednesday 22<sup>nd</sup> September, 2021 would record entitlement of the member who does not cast his/her vote through remote e- voting, to cast vote through e-voting system at the AGM.

The Notice convening the AGM will be sent to the Stock Exchange in due course.

This is for your information and record.

**Thanking you,**

**Yours truly,**

**For Bharat Bhushan Finance & Commodity Brokers Ltd.**

  
**Kishan Singh**  
**Company Secretary**

